

APPLICATION FOR EMPLOYMENT AT JUST US! COFFEE ROASTERS CO-OP

Just Us! is a worker co-op. This means that the employees own the business and share in the profits. After two years of employment at Just Us! you will have to buy into the co-op.

Just Us! is a fair trade organization dealing mainly in coffee and tea. We are in solidarity with producers around the world to make our world a more just place. We are interested in people who share these values and want to help us make the world a better place, need a job and want to have some fun.

YOUR INFORMATION

Name: _____		
Last	First	Middle Initial
Present Address: _____		
	Street or P.O Box	City
	Province	Postal Code
	Phone Number: (_____) _____	

JOB APPLYING FOR: _____ RATE OF EXPECTED PAY: \$ _____ PER HOUR

Are you available for work: _____ Full Time _____ Part Time _____ Temporary

How did you learn of this opening? _____

If hired, on what date will you be available to start work? _____

If hired do you have reliable transportation to get to work? _____

EDUCATION

Provide below all information relevant to your educational background. Where appropriate describe: course of study any honors received, specialized training and apprenticeships skills.

Elementary School: Grade Completed _____	High School: Grade Completed _____
Undergraduate (College/University): Completed Yr. 1 2 3 4	Major: _____ Minor: _____
Graduate/Professional: Completed Yr. 1 2 3 4	Major: _____ Minor: _____
Other Courses: _____	

VOLUNTEER WORK

1. With Whom
2. With Whom
3. With Whom

Doing What:
Doing What:
Doing What:

WORK EXPERIENCE

Starting with your present job.

		Dates Employed:		
Name of Company or Employer		From	To	Title/Position Held
Address				Reason for leaving
Telephone Number		Rate of Pay per hour		Describe work performed:
Supervisor's Name		Start	Finish	
		\$	\$	

May we contact your employer? Yes No (If No, Why Not?)

		Dates Employed:		
Name of Company or Employer		From	To	Title/Position Held
Address				Reason for leaving
Telephone Number		Rate of Pay per hour		Describe work performed:
Supervisor's Name		Start	Finish	
		\$	\$	

May we contact your employer? Yes No (If No, Why Not?) _____

PERSONAL REFERENCES

Give the names of at least 3 persons who can supply information pertinent to your job performance, excluding former employers or relatives.

Name and Occupation	Address	Telephone Number	Fax or Email

Use this space to summarize any additional information necessary to describe your skills or qualifications.

Use this space to tell us what you know about Just Us! and what your expectations would be working for us.

We only contact people who are brought in for an interview. We will tell you what this date will be.

Thank you for completing this application and for your interest in employment with Just Us!
If you have any questions you can talk to Debbie Moore (Operations Manager) 542-7474

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge.
I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant _____

FOR JUST US! USE ONLY:

Interview _____ Yes _____ No
Date: _____ Hour _____

IF HIRED:

Job Hired For _____

Starting Rate/hour \$ _____

Starting Date _____

Interviewed by _____
Signature

Employed by _____
Signature

Supervisor _____
Signature

Result of Interview